

**SERVICES OF LABOUR DEPARTMENT
NOTIFIED
UNDER THE PUNJAB RIGHT TO SERVICE ACT, 2011**

Sr. No.	Name of the Service	Given time limit (Working Days)	Designated Officer	First Appellate Authority	Second Appellate Authority
1	Registration of Shops and Commercial Establishments under the Punjab Shops and Commercial Establishment Act, 1958	1 Days	(i) Sh. Prem Sagar, Inspector of Shop, Circle II & IV, Room No. 3 (ii) Sh. Ram Phal, Inspector of Shop, Circle I & III, Room No. 4 Address: Labour Welfare Centre Building, Sector 30-B, Labour Department, UT, Chandigarh . Phone No. 0172-2679000 (O) Email ID: alc.lc30@gmail.com alcd-chd@chd.nic.in	Sh. Naveen Sharma, Chief Inspector of Shops and Commercial Establishment Act 1958. Address: Room No. 1, Labour Welfare Centre Building, Sector 30-B, Labour Department, UT, Chandigarh . Phone No. 0172-2679000 (O) Email ID: alc.lc30@gmail.com alcd-chd@chd.nic.in	Sh. Nishant Kumar Yadav, IAS, Deputy Commissioner-cum-Labour Commissioner Address: DC Office Building, Near State Library, Sector 17, Chandigarh. Phone No. 0172-2700109 (O) Email ID: dc-chd@nic.in
2	Amendment of Registration Certificate under the Punjab Shops and Commercial Establishment Act, 1958	15 Days	(iii) Sh. Prem Sagar, Inspector of Shop, Circle II & IV, Room No. 3 (iv) Sh. Ram Phal, Inspector of Shop, Circle I & III, Room No. 4 Address: Labour Welfare Centre Building, Sector 30-B, Labour Department, UT, Chandigarh . Phone No. 0172-2679000 (O) Email ID: alc.lc30@gmail.com alcd-chd@chd.nic.in	Sh. Naveen Sharma, Chief Inspector of Shops and Commercial Establishment Act 1958. Address: Room No. 1, Labour Welfare Centre Building, Sector 30-B, Labour Department, UT, Chandigarh . Phone No. 0172-2679000 (O) Email ID: alc.lc30@gmail.com alcd-chd@chd.nic.in	Sh. Nishant Kumar Yadav, IAS, Deputy Commissioner-cum-Labour Commissioner Address: DC Office Building, Near State Library, Sector 17, Chandigarh. Phone No. 0172-2700109 (O) Email ID: dc-chd@nic.in
3	Approval of Building Plans of factories under the Factories Act, 1948	45 Days	Sh. Naveen Sharma, Addl. Chief Inspector of Factories-cum-Assistant Labour Commissioner Address: Room No. 1, Labour Welfare Centre Building, Sector 30-B, Labour Department, UT, Chandigarh .	Sh. Nishant Kumar Yadav, IAS, Chief Inspector of Factories-cum-Labour Commissioner Address: DC Office Building, Near State Library, Sector 17, Chandigarh. Phone No. 0172-2700109 (O)	Sh. Diprava Lakra, IAS, Secretary Labour Address: 3rd Floor, Chandigarh Secretariat, Sector 9, Chandigarh

			Phone No. 0172-2679000 (O) Email ID: alc.lc30@gmail.com alcd-chd@chd.nic.in	Email ID: dc-chd@nic.in	Phone No. 0172-2____ Email ID: _____
4	Issuance of Factory License under the Factories Act, 1948	30 Days	Sh. Naveen Sharma, Addl. Chief Inspector of Factories-cum-Assistant Labour Commissioner Address: Room No. 1, Labour Welfare Centre Building, Sector 30-B, Labour Department, UT, Chandigarh . Phone No. 0172-2679000 (O) Email ID: alc.lc30@gmail.com alcd-chd@chd.nic.in	Sh. Nishant Kumar Yadav, IAS, Chief Inspector of Factories-cum-Labour Commissioner Address: DC Office Building, Near State Library, Sector 17, Chandigarh. Phone No. 0172-2700109 (O) Email ID: dc-chd@nic.in	Sh. Diprava Lakra, IAS, Secretary Labour Address: 3rd Floor, Chandigarh Secretariat, Sector 9, Chandigarh, Sector 9, Chandigarh. Phone No. 0172-2____ Email ID: _____
5	Renewal of Factory License under the Factories Act, 1948	30 Days	Sh. Naveen Sharma, Addl. Chief Inspector of Factories-cum-Assistant Labour Commissioner Address: Room No. 1, Labour Welfare Centre Building, Sector 30-B, Labour Department, UT, Chandigarh . Phone No. 0172-2679000 (O) Email ID: alc.lc30@gmail.com alcd-chd@chd.nic.in	Sh. Nishant Kumar Yadav, IAS, Chief Inspector of Factories-cum-Labour Commissioner Address: DC Office Building, Near State Library, Sector 17, Chandigarh. Phone No. 0172-2700109 (O) Email ID: dc-chd@nic.in	Sh. Diprava Lakra, IAS, Secretary Labour Address: 3rd Floor, Chandigarh Secretariat, Sector 9, Chandigarh. Phone No. 0172-2____ Email ID: _____
6	Issuance of Registration Certificate under the Motor Transport Workers Act, 1961	30 Days	Sh. Naveen Sharma, Chief Inspector of Motor Transport - cum- Assistant Labour Commissioner Address: Room No. 1, Labour Welfare Centre Building, Sector 30-B, Labour Department, UT, Chandigarh. Phone No. 0172-2679000 (O)	Sh. Nishant Kumar Yadav, IAS, Deputy Commissioner-cum-Labour Commissioner Address: DC Office Building, Near State Library, Sector 17, Chandigarh. Phone No. 0172-2700109 (O) Email ID: dc-chd@nic.in	Sh. Diprava Lakra, IAS, Secretary Labour Address: 3rd Floor, Chandigarh Secretariat, Sector 9, Chandigarh. Phone No. 0172-2____ Email ID: _____

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8	Issuance of Registration Certificate to the Principal Employer under the Contract Labour Act, 1970	30 Days	Sh. Naveen Sharma, Licensing Officer-cum-Assistant Labour Commissioner Address: Room No. 1, Labour Welfare Centre Building, Sector 30-B, Labour Department, UT, Chandigarh. Phone No. 0172-2679000 (O) Email ID: alc.lc30@gmail.com alcl-d-chd@chd.nic.in	Sh. Nishant Kumar Yadav, IAS, Registering Officer-cum- Labour Commissioner Address: DC Office Building, Near State Library, Sector 17, Chandigarh. Phone No. 0172-2700109 (O) Email ID: dc-chd@nic.in	Sh. Diprava Lakra, IAS, Secretary Labour Address: 3rd Floor, Chandigarh Secretariat, Sector 9, Chandigarh. Phone No. 0172-2____ Email ID: _____
9	Issuance of License to Contractors under the Contract Labour Act, 1970	30 Days	Sh. Naveen Sharma, Licensing Officer-cum-Assistant Labour Commissioner Address: Room No. 1, Labour Welfare Centre Building, Sector 30-B, Labour Department, UT, Chandigarh. Phone No. 0172-2679000 (O) Email ID: alc.lc30@gmail.com alcl-d-chd@chd.nic.in	Sh. Nishant Kumar Yadav, IAS, Registering Officer-cum- Labour Commissioner Address: DC Office Building, Near State Library, Sector 17, Chandigarh. Phone No. 0172-2700109 (O) Email ID: dc-chd@nic.in	Sh. Diprava Lakra, IAS, Secretary Labour Address: 3rd Floor, Chandigarh Secretariat, Sector 9, Chandigarh. Phone No. 0172-2____ Email ID: _____

10	Renewal of License to Contractors under the Contract Labour Act, 1970	30 Days	<p>Sh. Naveen Sharma, Licensing Officer-cum-Assistant Labour Commissioner</p> <p>Address: Room No. 1, Labour Welfare Centre Building, Sector 30-B, Labour Department, UT, Chandigarh.</p> <p>Phone No. 0172-2679000 (O)</p> <p>Email ID: alc.lc30@gmail.com alcd-chd@chd.nic.in</p>	<p>Sh. Nishant Kumar Yadav, IAS, Registering Officer-cum- Labour Commissioner</p> <p>Address: DC Office Building, Near State Library, Sector 17, Chandigarh.</p> <p>Phone No. 0172-2700109 (O)</p> <p>Email ID: dc-chd@nic.in</p>	<p>Sh. Diprava Lakra, IAS, - Secretary Labour</p> <p>Address: 3rd Floor, Chandigarh Secretariat, Sector 9, Chandigarh.</p> <p>Phone No. 0172-2_____</p> <p>Email ID: _____</p>
11	Registration of Construction Workers under the Building and Other Construction Workers (Regulation of Employment and Conditions of Service) Act, 1996	30 Days	<p>Sh. Naveen Sharma, Registering Officer(CBOCW Board)-cum-Assistant Labour Commissioner</p> <p>Address: Ground Floor, Labour Welfare Centre Building, Sector 30-B, Labour Department, UT, Chandigarh.</p> <p>Phone No. 0172-2650170 (O)</p> <p>Email ID: chdbocw@gmail.com</p>	<p>Sh. Nishant Kumar Yadav, IAS Secretary (CBOCW Board)-cum- Labour Commissioner</p> <p>Address: DC Office Building, Near State Library, Sector 17, Chandigarh.</p> <p>Phone No. 0172-2700109 (O)</p> <p>Email ID: dc-chd@nic.in</p>	<p>Sh. Diprava Lakra, IAS, Secretary Labour</p> <p>Address: 3rd Floor, Chandigarh Secretariat, Sector 9, Chandigarh</p> <p>Phone No. 0172-2_____</p> <p>Email ID: _____</p>
12	Registration of Contractors under the Building and Other Construction Workers (Regulation of Employment and Conditions of Service) Act, 1996	30 Days	<p>Sh. Naveen Sharma, Registering Officer(CBOCW Board)-cum-Assistant Labour Commissioner</p> <p>Address: Ground Floor, Labour Welfare Centre Building, Sector 30-B, Labour Department, UT, Chandigarh.</p> <p>Phone No. 0172-2650170 (O)</p> <p>Email ID: chdbocw@gmail.com</p>	<p>Sh. Nishant Kumar Yadav, IAS Secretary (CBOCW Board)-cum- Labour Commissioner</p> <p>Address: DC Office Building, Near State Library, Sector 17, Chandigarh.</p> <p>Phone No. 0172-2700109 (O)</p> <p>Email ID: dc-chd@nic.in</p>	<p>Sh. Diprava Lakra, IAS, Secretary Labour</p> <p>Address: 3rd Floor, Chandigarh Secretariat, Sector 9, Chandigarh.</p> <p>Phone No. 0172-2_____</p> <p>Email ID: _____ Chairman (CBOCW Board)-cum-Secretary Labour</p>
13	Grant of benefits under various Welfare	30 Days	<p>Sh. Naveen Sharma, Joint Secretary</p>	<p>Sh. Nishant Kumar Yadav, IAS Secretary</p>	<p>Sh. Diprava Lakra, IAS,</p>

	Schemes under the Building and Other Construction Workers (Regulation of Employment and Conditions of Service) Act, 1996		(CBOCW Board)-cum- Assistant Labour Commissioner Address: Ground Floor, Labour Welfare Centre Building, Sector 30-B, Labour Department, UT, Chandigarh. Phone No. 0172-2650170 (O) Email ID: chdbocw@gmail.com	(CBOCW Board)-cum- Labour Commissioner Address: DC Office Building, Near State Library, Sector 17, Chandigarh. Phone No. 0172-2700109 (O) Email ID: dc-chd@nic.in	Secretary Labour Address: 3rd Floor, Chandigarh Secretariat, Sector 9, Chandigarh. Phone No. 0172-2____ Email ID: _____ Chairman (CBOCW Board)-cum-Secretary Labour
14	Grant of benefits under various Welfare Schemes under the Punjab Labour Welfare Fund Act, 1965	30 Days	Sh. Naveen Sharma, Secretary(LWB)-cum- Assistant Labour Commissioner Address: Room No. 1, Labour Welfare Centre Building, Sector 30-B, Labour Department, UT, Chandigarh. Phone No. 0172-2679000 (O) Email ID: chdlwb@gmail.com	Sh. Nishant Kumar Yadav, IAS, Welfare Commissioner (LWB)-cum-Labour Commissioner Address: DC Office Building, Near State Library, Sector 17, Chandigarh. Phone No. 0172-2700109 (O) Email ID: dc-chd@nic.in	Sh. Diprava Lakra, IAS, Secretary Labour Address: 3rd Floor, Chandigarh Secretariat, Sector 9, Chandigarh. Phone No. 0172-2____ Email ID: _____ Chairman (LWB)-cum-Secretary Labour